

REPORT OF AUDIT
TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

TIMBERLAKE SCHOOL DISTRICT #I-9
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

OFFICIALS

LEVI JOHNSON	PRESIDENT
LOGAN JUDD	VICE-PRESIDENT
MINDY FINNEY	CLERK
CHAD GREB	MEMBER
JUSTIN BARNEY	MEMBER
KELLY MCCOY	TREASURER
KALE PIERCE	SUPERINTENDENT

AUDIT BY

PATRICK W. CARROLL
CERTIFIED PUBLIC ACCOUNTANT

CERTIFICATE #4081

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

TABLE OF CONTENTS

SCHOOL DISTRICT OFFICIALS	PAGE 1
TABLE OF CONTENTS	PAGES 2 & 3
INDEPENDENT AUDITOR'S REPORT	PAGES 4 - 6
<u>COMBINED FINANCIAL STATEMENTS</u>	
COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES – REGULATORY BASIS – ALL FUND TYPES AND ACCOUNT GROUPS	EXHIBIT A
COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – REGULATORY BASIS – ALL GOVERNMENTAL FUND TYPES	EXHIBIT B
COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – BUDGET AND ACTUAL – REGULATORY BASIS – BUDGETED GOVERNMENTAL FUND TYPES	EXHIBIT C
NOTES TO COMBINED FINANCIAL STATEMENTS	PAGES 7 - 16
<u>OTHER SUPPLEMENTARY INFORMATION</u>	
<u>COMBINING FINANCIAL STATEMENTS</u>	
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES – REGULATORY BASIS – ALL SPECIAL REVENUE FUNDS	SCHEDULE A-1
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES – REGULATORY BASIS – ALL CAPITAL PROJECT FUNDS	SCHEDULE A-2
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES – REGULATORY BASIS – ALL TRUST AND AGENCY FUNDS	SCHEDULE A-3
COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – REGULATORY BASIS – SPECIAL REVENUE FUNDS	SCHEDULE B-1
COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – REGULATORY BASIS – CAPITAL PROJECT FUNDS	SCHEDULE B-2
COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – BUDGET AND ACTUAL – REGULATORY BASIS – SPECIAL REVENUE FUNDS	SCHEDULE C-1
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES – REGULATORY BASIS – FIDUCIARY FUND – HIGH SCHOOL ACTIVITY FUND	SCHEDULE D-1

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

TABLE OF CONTENTS

COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY – REGULATORY BASIS – FIDUCIARY FUND – HIGH SCHOOL ACTIVITY FUND	SCHEDULE D-2
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES – REGULATORY BASIS – FIDUCIARY FUND – ELEMENTARY SCHOOL ACTIVITY FUND	SCHEDULE E-1
COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY – REGULATORY BASIS – FIDUCIARY FUND – ELEMENTARY SCHOOL ACTIVITY FUND	SCHEDULE E-2
<u>SUPPORTING SCHEDULE(S)</u>	
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	PAGE 17
<u>SUPPORTING SCHEDULES AND REPORTS REQUIRED BY GOVERNMENT AUDITING STANDARDS</u>	
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	PAGES 18 & 19
<u>SUPPORTING SCHEDULES REQUIRED BY THE OKLAHOMA STATE DEPARTMENT OF EDUCATION</u>	
SCHEDULE OF FINDINGS	PAGE 20
DISPOSITION OF PRIOR YEAR FINDINGS	PAGE 21
PRIOR YEAR AUDIT EXCEPTIONS AND RECOMMENDATIONS	PAGE 22
ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE	PAGE 23

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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Timberlake School District #I-93
Alfalfa County, Oklahoma

Report on the Audit of Financial Statements

Opinions

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Timberlake School District #I-93, Alfalfa County, Oklahoma, (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the combined financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2022, and the revenues collected and expenditures paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2022, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.


We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise the District's basic financial statements. The accompanying combining financial statements-regulatory basis and other supplementary information and schedule of expenditures of federal awards as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. The information has been subjected to the auditing procedure applied in the audit of the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the combining financial statements-regulatory basis and the other information and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the combined financial statements-regulatory basis as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2023, on our consideration of the District's, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Timberlake School District #I-93, Alfalfa County, Oklahoma's, internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.


Chas. W. Carroll, P.A.
March 8, 2023

Timberlake School District No. I-93, Alfalfa County, Oklahoma
Combined Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Fund Types and Account Groups
June 30, 2022

EXHIBIT A

ASSETS	Governmental Fund Types					Fiduciary Fund Types	General Long-Term Debt	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency			
Cash and Cash Equivalents	\$ 1,337,313	\$ 632,259	\$ 500,284	\$ 2,032,345	\$ 235,104	\$ 0	\$ 0	4,737,305
Investments	0	0	0	0	10,160	0	0	10,160
Amounts Available in Debt Service Fund	0	0	0	0	0	0	500,284	500,284
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	0	3,169,716	3,169,716
Total Assets	\$ 1,337,313	\$ 632,259	\$ 500,284	\$ 2,032,345	\$ 245,264	\$ 0	\$ 3,670,000	\$ 8,417,465

LIABILITIES AND FUND BALANCES

Liabilities:								
Warrants Payable	\$ 84,234	\$ 8,810	\$ 0	\$ 160,067	\$ 5,669	\$ 0	\$ 0	258,780
Reserve for Encumbrances	0	0	0	0	0	0	0	0
Due to Activity Groups	0	0	0	0	187,936	0	0	187,936
General Obligation Bonds Payable	0	0	0	0	0	0	3,670,000	3,670,000
Total Liabilities	\$ 84,234	\$ 8,810	\$ 0	\$ 160,067	\$ 193,605	\$ 0	\$ 3,670,000	\$ 4,116,716
Fund Balances:								
Restricted For:								
Debt Service	\$ 0	\$ 0	\$ 500,284	\$ 0	\$ 0	\$ 0	\$ 0	500,284
Capital Projects	0	0	0	1,872,278	0	0	0	1,872,278
Building Programs	0	535,349	0	0	0	0	0	535,349
Child Nutrition Programs	0	88,100	0	0	0	0	0	88,100
Endowment	0	0	0	0	51,659	0	0	51,659
Unassigned	1,253,079	0	0	0	0	0	0	1,253,079
Total Fund Balances	\$ 1,253,079	\$ 623,449	\$ 500,284	\$ 1,872,278	\$ 51,659	\$ 0	\$ 0	\$ 4,300,749
Total Liabilities and Fund Balances	\$ 1,337,313	\$ 632,259	\$ 500,284	\$ 2,032,345	\$ 245,264	\$ 0	\$ 3,670,000	\$ 8,417,465

The notes to the financial statements are an integral part of this statement.

Timberlake School District No. 1-93, Alfalfa County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - All Governmental Fund Types
For the Year Ended June 30, 2022

EXHIBIT B

	Governmental Fund Types				Fiduciary Fund Types	Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	June 30, 2022
Revenue Collected:						
Local Sources	\$ 2,392,125	\$ 327,930	\$ 584,673	\$ 0	297	\$ 3,305,024
Intermediate Sources	193,870	0	0	0	0	193,870
State Sources	1,588,930	1,585	31	0	0	1,590,546
Federal Sources	414,157	205,354	0	0	0	619,511
Non-Revenue Receipts	629	275	143,450	0	0	144,354
Total Revenue Collected	\$ 4,589,710	\$ 535,143	\$ 728,154	\$ 0	297	\$ 5,853,305
Expenditures Paid:						
Instruction	\$ 2,098,960	\$ 0	\$ 0	\$ 0	0	\$ 2,098,960
Support Services	1,715,479	0	0	326,160	425	2,042,064
Operation of Non-Instructional Services	90,361	187,699	0	0	0	278,060
Facilities Acquisition and Construction	0	113,758	0	256,843	0	370,601
Other Outlays	629	275	0	557	0	1,461
Other Uses	0	0	0	0	0	0
Repayments	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0
Debt Service:						
Principal Retirement	0	0	685,000	0	0	685,000
Interest and Fiscal Agent Fees	0	0	47,265	0	0	47,265
Total Expenditures Paid	\$ 3,905,428	\$ 301,732	\$ 732,265	\$ 583,560	425	\$ 5,523,410
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ 684,282	\$ 233,412	\$ (4,111)	\$ (583,560)	(129)	\$ 329,894
Adjustments to Prior Year Encumbrances	\$ 30,888	\$ 0	\$ 0	\$ 0	0	\$ 0
Other Financing Sources (Uses):						
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	0	\$ 0
Bond Proceeds	0	0	0	2,300,557	0	2,300,557
Transfers In	8,861	5,223	0	0	0	14,084
Transfers Out	0	(8,861)	0	0	0	(8,861)
Total Other Financing Sources (Uses)	\$ 8,861	\$ (3,638)	\$ 0	\$ 2,300,557	0	\$ 2,305,781
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ 724,032	\$ 229,774	\$ (4,111)	\$ 1,716,997	(129)	\$ 2,666,563
Fund Balance - Beginning of Year	529,047	393,675	504,395	155,281	51,788	1,634,186
Fund Balance - End of Year	\$ 1,253,079	\$ 623,449	\$ 500,284	\$ 1,872,278	51,659	\$ 4,300,749

The notes to the financial statements are an integral part of this statement.

Timberlake School District No. I-93, Alfalfa County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types
For the Year Ended June 30, 2022

EXHIBIT C

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Revenue Collected:									
Local Sources	\$ 2,170,534	\$ 2,170,534	\$ 2,392,125	\$ 309,275	\$ 309,275	\$ 327,930	\$ 575,621	\$ 575,621	\$ 584,673
Intermediate Sources	144,697	144,697	193,870	0	0	0	0	0	0
State Sources	1,392,523	1,392,523	1,588,930	17,345	17,345	1,585	0	0	31
Federal Sources	569,248	569,248	414,157	113,271	113,271	205,354	0	0	0
Non-Revenue Receipts	0	0	629	0	0	275	0	0	143,450
Total Revenue Collected	\$ 4,277,002	\$ 4,277,002	\$ 4,589,710	\$ 439,891	\$ 439,891	\$ 535,143	\$ 575,621	\$ 575,621	\$ 728,154
Expenditures Paid:									
Instruction	\$ 4,651,825	\$ 4,651,825	\$ 2,098,960	\$ 15,334	\$ 15,334	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	86,283	86,283	1,715,479	0	0	0	0	0	0
Operation of Non-Instructional Services	43,141	43,141	90,361	187,699	187,699	187,699	0	0	0
Facilities Acquisition and Construction	24,800	24,800	0	630,434	630,434	113,758	0	0	0
Other Outlays	0	0	629	0	0	275	1,080,017	1,080,017	732,265
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
Total Expenditures Paid	\$ 4,806,049	\$ 4,806,049	\$ 3,905,428	\$ 833,467	\$ 833,467	\$ 301,732	\$ 1,080,017	\$ 1,080,017	\$ 732,265
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ (529,047)	\$ (529,047)	\$ 684,282	\$ (393,576)	\$ (393,576)	\$ 233,412	\$ (504,395)	\$ (504,395)	\$ (4,111)
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	\$ 30,888	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Financing Sources (Uses):									
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Transfers In	0	0	8,861	8,761	8,761	5,223	0	0	0
Transfers Out	0	0	0	(8,861)	(8,861)	(8,861)	0	0	0
Total Other Financing Sources (Uses)	\$ 0	\$ 0	\$ 8,861	\$ (100)	\$ (100)	\$ (3,638)	\$ 0	\$ 0	\$ 0
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ (529,047)	\$ (529,047)	\$ 724,032	\$ (393,675)	\$ (393,675)	\$ 229,774	\$ (504,395)	\$ (504,395)	\$ (4,111)
Fund Balance - Beginning of Year	\$ 529,047	\$ 529,047	\$ 529,047	\$ 393,675	\$ 393,675	\$ 393,675	\$ 504,395	\$ 504,395	\$ 504,395
Fund Balance - End of Year	\$ 0	\$ 0	\$ 1,253,079	\$ 0	\$ 0	\$ 623,449	\$ 0	\$ 0	\$ 500,284

The notes to the financial statements are an integral part of this statement.

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

1. Significant Accounting Policies

The financial statements of the Timberlake School District #I-93, Alfalfa County, Oklahoma, have been prepared in conformity with another comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body's oversight responsibility, especially financial interdependency. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories; governmental and fiduciary. Each category, in turn, is divided into separate "fund types".

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 2

Fund Description

The following funds are utilized by the Timberlake School District #1-93.

Governmental Fund Types -	Fiduciary Fund Types –
General Fund	Trust Funds
Special Revenue Funds	Agency Funds
Debt Service Fund	
Capital Project Funds	

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of ear-marked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs which includes the Child Nutrition Program.

Special Revenue Funds – The Special Revenue Funds are the District's Building Fund and Child Nutrition Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment. The Child Nutrition Fund derives monies from the sale of foods and federal and state program reimbursements. Expenditures include costs associated with the daily operations of the District's nutrition program.

Debt Service Fund - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Project Fund - The Capital Project Fund is the District's Bond Fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing, and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Fiduciary Fund Types - Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 3

Trust Fund – The Trust Funds are the Gifts & Endowments Fund that consists of money derived from gifts and is to be used for student aid and scholarships.

Agency Fund – The Agency Fund is the school Activity Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing, and accounting for these activity funds. The school Activity Funds can include money which is received from the sale of foods through a school Lunch Fund.

Memorandum Only – Total Column

The total column on the general purpose financial statements is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education (OSDE). This format is essentially the generally accepted form of presentation used by State and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements—Management’s Discussion and Analysis—for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- * Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- * Investments and inventories are recorded as assets when purchased.
- * Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- * Warrants payable are recorded as liabilities when issued.
- * Long-term debt is recorded when incurred.
- * Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 4

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for the General Fund, Special Revenue Funds, and Debt Service Fund that includes revenues and expenditures.

Budgets and Budgetary Accounting

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all governmental funds of the District.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

E. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

F. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

All monies which are not invested in Certificate of Deposits or United States Treasury Funds are maintained in NOW Checking Accounts or Savings Accounts.

Inventories

The value of consumable inventories at June 30, 2022 is not material to the financial statements.

Fixed Assets and Property, Plant and Equipment

Property and equipment purchases are recorded as capital outlays in the accompanying statements of revenues, expenditures and changes in fund balances. The District does not maintain complete financial records of capital assets purchased which would include depreciation schedules; therefore, a General Fixed Asset Group of Accounts is not presented.

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 5

Compensated Absences

The District has elected not to present a liability for compensated absences.

Operating Leases

The District has elected not to present a liability for operating leases. All operating leases contain a mutual ratification clause for both parties; therefore, the District does not consider the obligation to be for a period extending beyond the current fiscal year.

Long Term Debt

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

General Long-Term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

- a.) A principal and interest repayment schedule of the outstanding general obligation bond issues at June 30, 2022 is set forth below:

\$2,300,000.00 GOCP of 2022				
Payment Date	Principal	Rate	Interest	Total
1 Jul 23	\$ 0.00		\$ 63,825.00	\$ 63,825.00
1 Jan 24	460,000.00	1.000%	21,275.00	481,275.00
1 Jul 24			18,975.00	18,975.00
1 Jan 25	460,000.00	1.500%	18,975.00	478,975.00
1 Jul 25			15,525.00	5,525.00
1 Jan 26	460,000.00	2.000%	15,525.00	475,525.00
1 Jan 26			10,925.00	10,925.00
1 Jul 27	460,000.00	2.250%	10,925.00	470,925.00
1 Jan 27			5,750.00	5,750.00
1 Jul 28	<u>460,000.00</u>	2.500%	<u>5,750.00</u>	<u>465,750.00</u>
	\$ 2,300,000.00		\$187,450.00	\$ 2,487,450.00

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 6

\$2,100,000.00 GOCP Bonds of 2019

Payment Date	Principal	Rate	Interest	Total
1 Nov 22	\$ 0.00		\$15,755.00	\$ 15,755.00
1 May 23	685,000.00	2.30%	15,755.00	700,755.00
1 Nov 23			7,877.50	7,877.50
1 May 24	<u>685,000.00</u>	2.30%	<u>7,877.50</u>	<u>692,877.50</u>
Total	\$1,370,000.00		\$47,265.00	\$1,417,265.00

b.)The District entered into a lease/purchase agreement with Standard Capital Finance, LLC in the principal amount of \$368,000.00, for the purpose of Completion of New P.E. Facility. The agreement was entered into on May 13, 2015 with an interest rate of 3.75%. Retirement of the debt will be made from the District's appropriated funds as per the following schedule:

Principal Amount	\$368,000.00
Payments to 6/30/22	<u>368,000.00</u>
Balance Outstanding	<u>\$ 0.00</u>

c.) The District entered into a lease/purchase agreement with Farmers Exchange Bank of Cherokee, Oklahoma, in the principal amount of \$400,000.00, for the purpose of Completion of New P.E. Facility. The agreement was entered into on August 18, 2017 with an interest rate of 3.85%. Retirement of the debt will be made from the District's appropriated funds as per the following schedule:

Principal Amount	\$400,000.00
Payments to 6/30/22	<u>121,503.25</u>
Balance Outstanding	\$278,496.75

Payment Date	Principal Payment	Interest Payment	Balance Lease Payment
15 Aug 22	42,092.25	10,871.00	236,404.50
15 Aug 23	43,735.30	9,227.95	192,669.20
15 Aug 24	45,421.89	7,541.36	147,247.31
15 Aug 25	47,215.52	5,747.73	100,031.79
15 Aug 26	49,058.55	3,904.70	50,973.24
15 Aug 27	<u>50,973.24</u>	<u>1,989.72</u>	0.00
Total	<u>\$278,496.75</u>	<u>\$39,282.46</u>	

Cash Fund Balance

Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 7

Safeguard of Deposits and Investments

The District's investments policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. The District Treasurer and Activity Fund Custodians are responsible for maintaining adequate coverage of all funds on deposit through security pledges approved by the Treasurer of the State of Oklahoma.

Deposit and Investments- Custodian Credit Risk – The District's cash deposits and investments at June 30, 2022, were completely insured or collateralized by federal deposit insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District's name. The District's cash deposits and investments at June 30, 2022, are classified in the following categories:

- (A) Insured by Federal Deposit Insurance.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

	<u>Category</u>			<u>Bank</u>
	<u>(A)</u>	<u>(B)</u>	<u>(C)</u>	<u>Balance</u>
Cash and cash equivalents	\$433,445.51	\$4,253,299.58	\$ 0.00	\$4,686,745.09
Investments	10,160.00	0.00	0.00	10,160.00
Total	<u>\$443,605.51</u>	<u>\$4,253,299.58</u>	<u>\$ 0.00</u>	<u>\$4,696,905.09</u>

G. Revenue, Expenses and Expenditures

State Revenues

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue ear-marked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical program. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 8

Property Tax Revenue

The District is authorized by state law to levy property taxes which consists of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of the taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inter-fund Transactions

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. Any legally authorized transfers are treated as operating transfers and are included in the results of the Government Funds. Transfers between the Agency Funds (Activity Funds) and the Governmental Fund Types (General Fund) are shown as operating transfers into the Governmental Fund Types (General Fund) only. No transfer is shown out from the Agency Funds as they are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

2. Risk Management

Liabilities Protection Plan

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is transfer or pooling risks among the participants of that pool. In accordance with professional standards, the School reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years, it is returned to them with no interest.

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 9

Liabilities Protection Plan (continued)

The District is also a member of the Oklahoma Public School Unemployment Compensation Program. In this program, the District is required to make a deposit based on past experience for potential unemployment claims. The funds for each District are kept separate.

The money contributed by each District does not earn interest and is fully insured. If the District has claims in excess of the amount of their account, they would be liable for the excess.

The Plan's insurance agreements are reinsured for excess losses based upon the contract year. The significant components of each reinsurance contract can be obtained from the Plan's annual financial report.

Surety Bonds

Kelly McCoy, District Treasurer, is bonded with the Western Surety Company, in the amount of \$50,000.00. The bond number is 72103871, dated December 5, 2020 to December 5, 2022.

Shelly Nichols, Encumbrance / Minutes Clerk, is bonded with the Western Surety Company, in the amount of \$1,000.00. The bond number is 71561787, dated July 1, 2021 to July 1, 2022.

Kale Pierce, Superintendent, is bonded with the Western Surety Company, in the amount of \$100,000.00. The bond number is 72151043, dated April 24th 2020, and renews annually on July 18 dated July 18, 2021 to July 18, 2022.

The District maintains a Position Schedule Bond with the CNA Surety Company, in the amount of \$20,000.00. The bond number is 71328342, dated September 24, 2012 and renews yearly September 24, 2021 to September 24, 2022 unless cancelled. The positions covered are as follows:

Custodian Lunch Fund High school	\$5,000.00
Custodian Activity Fund High school	\$5,000.00
Custodian Lunch Fund Elementary	\$5,000.00
Custodian Activity Fund Elementary	\$5,000.00

3. Employee Retirement System

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System.

The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

A Participant with 5 years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five.

3. Employee Retirement System (continued)

The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of credited service. A participant leaving employment before attaining retirement age, but completing ten years of service, may elect to vest his accumulated contributions and defer receipt of a retirement annuity until a later date.

When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2022. An additional 7.90% of compensation is required for federal grants. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating member is 7% up to a maximum compensation level.

The total contributions for employees of Timberlake School District #I-93, Alfalfa County, Oklahoma, covered by the System for the year 2022, 2021 and 2020 were \$367,213.39, \$350,530 and \$369,774.30, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in the future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The Oklahoma Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. The system issues an independent financial report, financial statements and required supplementary information that may be obtained by writing to the Oklahoma Teacher's Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling 405-521-2387.

4. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

5. Subsequent Events

Management has evaluated subsequent events through March 8, 2023, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statements.

Timberlake School District No. 1-93, Alfalfa County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Special Revenue Funds
June 30, 2022

SCHEDULE A-1

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2022</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 535,349	\$ 96,910	\$ 632,259
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 535,349</u>	<u>\$ 96,910</u>	<u>\$ 632,259</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Warrants Payable	\$ 0	\$ 8,810	\$ 8,810
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 0</u>	<u>\$ 8,810</u>	<u>\$ 8,810</u>
Fund Balances:			
Restricted	\$ 535,349	\$ 88,100	\$ 623,449
<i>Total Fund Balances</i>	<u>\$ 535,349</u>	<u>\$ 88,100</u>	<u>\$ 623,449</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 535,349</u>	<u>\$ 96,910</u>	<u>\$ 632,259</u>

Timberlake School District No. I-93, Alfalfa County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Capital Project Funds
June 30, 2022

SCHEDULE A-2

	Building Bond Fund #31	Building Bond Fund #32	Transportation Bond Fund #33	Building Bond Fund #34	Total June 30, 2022
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 40,701	\$ 1,936,662	\$ 0	\$ 54,983	\$ 2,032,345
Investments	0	0	0	0	0
<i>Total Assets</i>	<u>\$ 40,701</u>	<u>\$ 1,936,662</u>	<u>\$ 0</u>	<u>\$ 54,983</u>	<u>\$ 2,032,345</u>
 <u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:					
Warrants Payable	\$ 8,747	\$ 151,320	\$ 0	\$ 0	\$ 160,067
Reserve for Encumbrances	0	0	0	0	0
<i>Total Liabilities</i>	<u>\$ 8,747</u>	<u>\$ 151,320</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 160,067</u>
Fund Balances:					
Restricted	<u>\$ 31,954</u>	<u>\$ 1,785,342</u>	<u>\$ 0</u>	<u>\$ 54,983</u>	<u>\$ 1,872,278</u>
<i>Total Fund Balances</i>	<u>\$ 31,954</u>	<u>\$ 1,785,342</u>	<u>\$ 0</u>	<u>\$ 54,983</u>	<u>\$ 1,872,278</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 40,701</u>	<u>\$ 1,936,662</u>	<u>\$ 0</u>	<u>\$ 54,983</u>	<u>\$ 2,032,345</u>

Timberlake School District No. I-93, Alfalfa County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Trust and Agency Funds
June 30, 2022

SCHEDULE A-3

	High School Activity Fund	Elementary Activity Fund	Endowment Fund	Total June 30, 2022
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 148,814	\$ 34,631	\$ 51,659	\$ 235,104
Investments	10,160	0	0	10,160
<i>Total Assets</i>	<u>\$ 158,974</u>	<u>\$ 34,631</u>	<u>\$ 51,659</u>	<u>\$ 245,264</u>
 <u>LIABILITIES AND FUND BALANCES</u>				
Liabilities:				
Warrants Payable	\$ 4,542	\$ 1,127	\$ 0	\$ 5,669
Due to Activity Groups	154,432	33,504	0	187,936
<i>Total Liabilities</i>	<u>\$ 158,974</u>	<u>\$ 34,631</u>	<u>\$ 0</u>	<u>\$ 193,605</u>
 Fund Balances:				
Restricted	\$ 0	\$ 0	\$ 51,659	\$ 51,659
<i>Total Fund Balances</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 51,659</u>	<u>\$ 51,659</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 158,974</u>	<u>\$ 34,631</u>	<u>\$ 51,659</u>	<u>\$ 245,264</u>

Timberlake School District No. 1-93, Alfalfa County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Special Revenue Funds
For the Year Ended June 30, 2022

SCHEDULE B-1

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2022</u>
Revenue Collected:			
Local Sources	\$ 327,930	\$ 0	\$ 327,930
Intermediate Sources	0	0	0
State Sources	18	1,567	1,585
Federal Sources	0	205,354	205,354
Non-Revenue Receipts	275	0	275
<i>Total Revenue Collected</i>	<u>\$ 328,223</u>	<u>\$ 206,921</u>	<u>\$ 535,143</u>
Expenditures Paid:			
Instruction	\$ 0	\$ 0	\$ 0
Support Services	0	0	0
Operation of Non-Instructional Services	0	187,699	187,699
Facilities Acquisition and Construction	113,758	0	113,758
Other Outlays	275	0	275
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 114,033</u>	<u>\$ 187,699</u>	<u>\$ 301,732</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 214,190</u>	<u>\$ 19,222</u>	<u>\$ 233,412</u>
Adjustments to Prior Year Encumbrances	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Other Financing Sources (Uses):			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	5,223	5,223
Transfers Out	0	(8,861)	(8,861)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 0</u>	<u>\$ (3,638)</u>	<u>\$ (3,638)</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 214,190</u>	<u>\$ 15,584</u>	<u>\$ 229,774</u>
<i>Fund Balance - Beginning of Year</i>	<u>321,159</u>	<u>72,516</u>	<u>393,675</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 535,349</u></u>	<u><u>\$ 88,100</u></u>	<u><u>\$ 623,449</u></u>

Timberlake School District No. 1-93, Alfalfa County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Capital Project Funds
For the Year Ended June 30, 2022

SCHEDULE B-2

	Building Bond Fund #31	Building Bond Fund #32	Transportation Bond Fund #33	Building Bond Fund #34	Total June 30, 2022
Revenue Collected:					
Local Sources	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intermediate Sources	0	0	0	0	0
State Sources	0	0	0	0	0
Federal Sources	0	0	0	0	0
Non-Revenue Receipts	0	0	0	557	557
Total Revenue Collected	\$ 0	\$ 0	\$ 0	\$ 557	\$ 557
Expenditures Paid:					
Instruction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Support Services	29,569	0	26,573	270,017	326,160
Operation of Non-Instructional Services	0	0	0	0	0
Facilities Acquisition and Construction	67,185	189,658	0	0	256,843
Other Outlays	0	0	0	557	557
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid and Bank Charges	0	0	0	0	0
Total Expenditures Paid	\$ 96,755	\$ 189,658	\$ 26,573	\$ 270,575	\$ 583,560
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ (96,755)	\$ (189,658)	\$ (26,573)	\$ (270,018)	\$ (583,003)
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Financing Sources (Uses):					
Estopped Warrants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Bond Proceeds	0	1,975,000	0	325,000	2,300,000
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
Total Other Financing Sources (Uses)	\$ 0	\$ 1,975,000	\$ 0	\$ 325,000	\$ 2,300,000
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ (96,755)	\$ 1,785,342	\$ (26,573)	\$ 54,982	\$ 1,716,997
Fund Balance - Beginning of Year	128,708	0	26,573	0	155,281
Fund Balance - End of Year	\$ 31,954	\$ 1,785,342	\$ 0	\$ 54,982	\$ 1,872,278

SCHEDULE C-1

Building Fund				Child Nutrition Fund				Total			
	Original Budget	Final Budget	Actual		Original Budget	Final Budget	Actual		Original Budget	Final Budget	Actual
Revenue Collected:											
Local Sources	\$ 309,275	\$ 309,275	\$ 327,930		\$ 0	\$ 0	\$ 0		\$ 309,275	\$ 309,275	\$ 327,930
Intermediate Sources	0	0	0		0	0	0		0	0	0
State Sources	0	0	18		17,345	17,345	1,567		17,345	17,345	1,565
Federal Sources	0	0	0		113,271	113,271	205,354		113,271	113,271	205,354
Non-Revenue Receipts	0	0	275		0	0	0		0	0	275
Total Revenue Collected	\$ 309,275	\$ 309,275	\$ 328,223		\$ 130,617	\$ 130,617	\$ 206,921		\$ 439,891	\$ 439,891	\$ 535,143
Expenditures Paid:											
Instruction	\$ 0	\$ 0	0		\$ 15,334	\$ 15,334	0		\$ 15,334	\$ 15,334	0
Support Services	0	0	0		0	0	0		0	0	0
Operation of Non-Instructional Services	0	0	0		187,699	187,699	187,699		187,699	187,699	187,699
Facilities Acquisition and Construction	630,434	630,434	113,758		0	0	0		630,434	630,434	113,758
Other Outlays	0	0	275		0	0	0		0	0	275
Other Uses	0	0	0		0	0	0		0	0	0
Repayments	0	0	0		0	0	0		0	0	0
Interest Paid	0	0	0		0	0	0		0	0	0
Total Expenditures Paid	\$ 630,434	\$ 630,434	\$ 114,033		\$ 203,033	\$ 203,033	\$ 187,699		\$ 833,467	\$ 833,467	\$ 301,732
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ (321,159)	\$ (321,159)	\$ 214,190		\$ (72,416)	\$ (72,416)	\$ 19,222		\$ (393,576)	\$ (393,576)	\$ 233,412
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	0		\$ 0	\$ 0	0		\$ 0	\$ 0	0
Other Financing Sources (Uses):											
Estopped Warrants	\$ 0	\$ 0	0		\$ 0	\$ 0	0		\$ 0	\$ 0	0
Transfers In	0	0	0		8,761	8,761	5,223		8,761	8,761	5,223
Transfers Out	0	0	0		(8,861)	(8,861)	(8,861)		(8,861)	(8,861)	(8,861)
Total Other Financing Sources (Uses)	\$ 0	\$ 0	0		\$ (100)	\$ (100)	\$ (3,638)		\$ (100)	\$ (100)	\$ (3,638)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ (321,159)	\$ (321,159)	\$ 214,190		\$ (72,516)	\$ (72,516)	\$ 15,584		\$ (393,675)	\$ (393,675)	\$ 229,774
Fund Balance - Beginning of Year	321,159	321,159	321,159		72,516	72,516	72,516		393,675	393,675	393,675
Fund Balance - End of Year	\$ 0	\$ 0	\$ 535,349		\$ 0	\$ 0	\$ 88,100		\$ 0	\$ 0	\$ 623,449

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY-OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - FIDUCIARY FUND - HIGH SCHOOL ACTIVITY FUND
07/01/21 TO 06/30/22

SCHEDULE D-1

ACCOUNT	07/01/21	REVENUES	ADJUSTMENTS	TRANSFERS	EXPENDITURES	06/30/22
CHEERLEADERS	\$2,509.08	\$5,457.55	\$0.00	\$0.00	\$5,050.93	\$2,915.70
FFA	60,761.35	65,356.18			71,355.04	54,762.49
GENERAL	12,589.96	2,309.05		1,523.28	1,955.69	14,466.60
ANNUAL	12,770.69	3,874.33			3,639.20	13,005.82
FCCLA	5,483.13	24,638.42			27,069.99	3,051.56
STUDENT COUNCIL	679.74	0.00			267.51	412.23
CONCESSIONS	3,795.48	27,505.20		(10,000.00)	16,836.12	4,464.56
ARMSTRONG SCHOLARSHIP FUND	2,069.13	550.80			500.00	2,119.93
LIBRARY	492.85	0.00			0.00	492.85
MUSIC	2,659.09	3,663.00			3,358.39	2,963.70
BRIDGEFORTH SCHOLARSHIP FUND	40.00	0.00		1,956.25	0.00	1,996.25
WAYMAN SCHOLARSHIP FUND	475.88	0.00			0.00	475.88
MISS TIMBERLAKE	444.36	443.00			397.68	489.68
CHEROKEE STRIP CONFERENCE	12,923.76	9,165.00			8,786.32	13,302.44
LUNCH FUND	0.00	2,465.85			2,465.85	0.00
FCA	1,919.14	0.00			0.00	1,919.14
SPEECH AND DRAMA CLASS	2,592.77	791.00			800.00	2,583.77
SCIENCE CLUB	62.68	0.00			0.00	62.68
HS ACADEMIC TEAM	336.45	0.00			50.00	286.45
GERMAN CLUB	811.35	0.00			46.05	765.30
JACOB NICKEL SCHOLARSHIP FUND	255.00	100.00			100.00	255.00
ATHLETICS	11,006.26	89,695.63		10,000.00	102,334.20	8,367.69
CLASS OF 2021	1,523.28	0.00		(1,523.28)	0.00	0.00
CLASS OF 2022	5,321.28	34.50			2,912.25	2,443.53
CLASS OF 2023	2,042.00	3,917.00			5,463.00	496.00
TECHNOLOGY REPAIR INSURANCE	1,485.00	1,145.00			0.00	2,630.00
CLASS OF 2024	1,573.48	1,995.00			0.00	3,568.48
COMMUNITY AID FUND	3,460.01	0.00			0.00	3,460.01
CLASS OF 2025	388.80	4,496.00			0.00	2,514.47
CLASS OF 2026	0.00	0.00			0.00	0.00
CLASS OF 2027	0.00	0.00			0.00	0.00
ARMSTRONG CD	10,160.00	50.80			50.80	10,160.00
BRIDGEFORTH CD	1,946.86	9.39		(1,956.25)	0.00	0.00
TOTALS	\$162,578.86	\$247,662.70	\$0.00	\$0.00	\$255,809.35	\$154,432.21

<p>TIMBERLAKE SCHOOL DISTRICT #I-93 ALFALFA COUNTY-OKLAHOMA COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - FIDUCIARY FUND - HIGH SCHOOL ACTIVITY FUND 07/01/21 TO 06/30/22</p>	<p>SCHEDULE D-2</p>
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<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CERTIFICATE OF DEPOSIT	\$ 10,160.00	
CASH	<u>148,814.54</u>	
 TOTAL DEPOSITORY		 <u>\$ 158,974.54</u>
 <u>FUND</u>		
LEDGER BALANCE	\$154,432.21	
ADD: 2021-22 OUTSTANDING	3,338.83	
2020-21 OUTSTANDING	490.50	
2019-20 OUTSTANDING	345.00	
2018-19 OUTSTANDING	188.00	
2017-18 OUTSTANDING	<u>180.00</u>	
 TOTAL DEPOSITORY		 <u>\$158,974.54</u>

SCHEDULE E-1

TIMBERLAKE SCHOOL DISTRICT #I-93

ALFALFA COUNTY-OKLAHOMA

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -

REGULATORY BASIS - FIDUCIARY FUND - ELEMENTARY SCHOOL ACTIVITY FUND

07/01/21 TO 06/30/22

ACCOUNT	07/01/21	REVENUES	ADJUSTMENTS	TRANSFERS	EXPENDITURES	06/30/22
General	\$15,049.70	\$15,034.99	\$0.00	\$0.00	\$13,721.29	\$16,363.40
Concessions	3,824.95	14,299.80			8,772.14	9,352.61
Library	417.73	4,584.31			4,995.54	6.50
FCA	0.00	0.00			0.00	0.00
Cheerleaders	3,353.98	6,806.77			2,393.89	7,766.86
Accelerated Reading	0.00	0.00			0.00	0.00
Child Nutrition	0.00	3,129.31			3,129.31	0.00
Flower Fund	764.00	0.00			749.28	14.72
TOTALS	\$23,410.36	\$43,855.18	\$0.00	\$0.00	\$33,761.45	\$33,504.09

TIMBERLAKE SCHOOL DISTRICT #I-93

SCHEDULE E-2

ALFALFA COUNTY-OKLAHOMA

COMBINING STATEMENT OF ASSETS, LIABILITIES AND

FUND EQUITY - REGULATORY BASIS - FIDUCIARY FUND - ELEMENTARY SCHOOL ACTIVITY FUND

07/01/21 TO 06/30/22

<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CASH	\$ 34,630.97	
TOTAL DEPOSITORY		<u>\$34,630.97</u>

<u>FUND</u>		
LEDGER BALANCE	\$ 33,504.09	
ADD: 2021-22 OUTSTANDING	<u>1126.88</u>	
TOTAL DEPOSITORY		<u>\$34,630.97</u>

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY - OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
ALLOCATIONS & EXPENDITURES
07/01/21 to 06/30/22

FEDERAL CFDA NUMBER	PASS- THROUGH GRANTOR'S NUMBER	PROGRAM OR AWARD AMOUNT	CASH/(ACCRUED)		RECEIPTS OR REVENUE RECOGNIZED	DISBURSEMENTS/ EXPENDITURES	CASH/(ACCRUED)		INDIRECT COST
			OR DEFERRED REVENUE AT JULY 1, 2021	OR DEFERRED REVENUE AT JUNE 30, 2022			OR DEFERRED REVENUE AT JUNE 30, 2022		
FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE									
U.S. Department of Education -									
Direct Programs									
84.358A	588	23,685.33	0.00	18,643.06	18,642.40	0.66	0.00		
State Department of Education									
84.010	511/541/542	68,279.45	0.00	68,279.45	68,279.45	0.00	0.00		
84.027	615/621	62,871.34	0.00	61,827.18	62,427.18	(600.00)	0.00		
84.027X	628	14,089.10	0.00	14,089.10	14,089.10	0.00	0.00		
84.173	641	962.72	0.00	962.72	962.72	0.00	0.00		
84.027X	643	799.30	0.00	799.30	799.30	0.00	0.00		
Special Education Cluster									
84.425C	721	3,604.80	0.00	3,604.80	3,604.80	0.00	0.00		
84.425D	788	0.00	(13,150.84)	13,150.84	0.00	0.00	0.00		
84.425D	789	33,100.00	(2,800.00)	35,900.00	33,100.00	0.00	0.00		
84.425D	793	56,467.87	0.00	56,467.87	56,467.87	0.00	0.00		
84.425D	794	3,464.18	0.00	3,464.18	3,464.18	0.00	0.00		
84.425U	795	352,982.62	0.00	136,968.83	189,910.79	(52,941.96)	0.00		
U.S. Department of Agriculture -									
Child Nutrition									
10.555	759	10,288.48	0.00	10,288.48	10,288.48	0.00	0.00		
10.555	763	137,571.70	0.00	137,571.70	107,586.95	29,984.75	0.00		
10.553	764	37,339.38	0.00	56,879.48	37,339.38	19,540.10	0.00		
Child Nutrition Cluster									
10.649	760	614.00	0.00	614.00	614.00	0.00	0.00		
10.565	N/A	15,902.34	0.00	15,902.34	15,902.34	0.00	0.00		
Commodity Distribution (Non-Cash)									
Total Child Nutrition Program									
			0.00	221,256.00	171,731.15	49,524.85	0.00		
			(15,950.84)	635,413.33	623,478.94	(4,016.45)	0.00		
Total Federal Financial Assistance									

NOTE 1: The Schedule of Expenditures of Federal Awards was prepared using the same accounting policies used in preparing the District's financial statements.

The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

NOTE 2: The District policy is to expend Child Nutrition federal, state and local revenues, in that order, during each fiscal year. If there are any unexpended federal or state funds remaining at the end of a fiscal year, those funds will be expended during the next fiscal year, prior to the utilization of current year funding.

NOTE 3: The amount shown as received and expended in the Child Nutrition for commodities represents a nonmonetary value of the food commodities received. Therefore, the total revenues and expenditures do not agree with the financial statements by this amount.

NOTE 4: Indirect Costs are included in the total expenditures.

NOTE 5: The District has elected no to use the 10% de Minimis indirect cost rate allowed under Uniform Guidance.

NOTE 6: The District reports they did not receive any federally funded personal protective equipment (PPE) from all sources.

Chas. W. Carroll, P.A.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education
Timberlake School District #I-93
Alfalfa County, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements-regulatory basis of the Timberlake School District #I-93, Alfalfa County, Oklahoma, (the District) as listed in the Table of Contents, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated March 8, 2023, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings as item 22-01 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Response to Findings

The District's response to the findings identified in our audit is described in the accompanying school's corrective action plan. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Chas. W. Carroll, P.A.
March 8, 2023

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

SCHEDULE OF FINDINGS
JUNE 30, 2022

Section 1 – Summary of Auditor's Results

22-01 Finding

Statement of Condition – Receipts were not turned in to the Activity Fund Custodian on a timely basis.

Criteria – Pre-numbered activity fund receipts shall be issued for every sub-account for each fiscal year and every teacher in the school system should be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Cause/Effect of Condition – The District and employees were not following Oklahoma State Department of Education Activity Fund procedures, which could lead to loss of revenues, theft and incomplete record.

Recommendation – The District should be following all specific procedures established by the State Department of Education.

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2022

21-01 Finding

Statement of Condition – Forty-eight (48) Activity Fund purchases were tested. Twenty Invoices (20) did not have a signed invoice. Two (2) invoices were dated before the requisition and three (3) payments did not have invoices available for review. Additionally, requisitions were increased as purchases were made.

Criteria – All expenditures are to have requisitions submitted prior to any order of goods or services are made, which includes a predetermined amount, all invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payments are made.

Cause/Effect of Condition – Employees are not following purchasing procedures, which could lead to unauthorized purchase being made.

Recommendation – We recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized invoice with invoice date, specified amount and signed by person receiving goods or services.

Current Condition – Finding was corrected during the Current Year.

21-02 Finding

Statement of Condition – Scholarship sub-accounts are not recorded in the Activity Fund Statement of Changes and approved by the District's Board of Education.

Criteria – All sub-accounts are to be approved by the District's Board of Education and recorded in the Activity Fund Statement of Changes which is reconciled to the Activity Fund bank account.

Cause/Effect of Condition – Employees are not accurately maintaining the Activity Fund Statement of Changes, which could lead to misuse of funds.

Recommendation – We recommend all sub- accounts be reflected in the Activity Fund Statement of Changes and reconciled to the Activity Fund bank account.

Current Condition – Finding was corrected during the Current Year.

21-03 Finding

Statement of Condition – Pre-numbered receipts were not always utilized by activity fund sponsors and in some instances unable to verify. Receipts were not turned in to the Activity Fund Custodian on a timely basis.

Criteria – Pre-numbered activity fund receipts shall be issued for every sub-account for each fiscal year and every teacher in the school system should be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Cause/Effect of Condition – The District and employees were not following Oklahoma State Department of Education Activity Fund procedures, which could lead to loss of revenues, theft and incomplete record.

Recommendation – The District should be following all specific procedures established by the State Department of Education.

Current Condition – Finding continued during the Current Year.

TIMBERLAKE SCHOOL DISTRICT #1-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

PRIOR YEAR AUDIT EXCEPTIONS AND RECOMENDATIONS
JUNE 30, 2022

All prior year audit exceptions have since been resolved unless they are presented in the current year audit exceptions and recommendations followed by “A similar exception was presented in the previous years audit report”.

TIMBERLAKE SCHOOL DISTRICT #I-93
ALFALFA COUNTY – OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

STATE OF OKLAHOMA)
)
COUNTY OF GARFIELD)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with the Timberlake School District #I-93, Alfalfa County, Oklahoma, for the audit year 2021-2022.

Chas. W. Carroll, P.A.

Auditing Firm

By: *Chas. W. Carroll, P.A.*

Subscribed and sworn to before me this 8th day of March, 2023.

Paul S. Melvin
Notary Public

My Commission Expires January 29, 2024



Timberlake PUBLIC SCHOOL DISTRICT
Alfalfa COUNTY

AUDIT COMMENT/RECOMMENDATION/MGMT LETTER
CORRECTIVE ACTION RESPONSE

Reference Number: _____

Name of Award – Project Number
(Federal Findings) N/A

Condition/Finding: Receipts not turned in to the Activity
Fund Custodian on a timely basis.

Contact Person: Kale Pierce

Corrective steps that have been implemented and/or the steps that will be implemented.
The overwhelming majority of these finding occurred prior to our
20-21 audit meeting in the spring of 21. Measures taken at that
time included additional training for administrators, office staff,
and all sponsors with activity accounts. This seems to have made
a substantial difference and will continue for the foreseeable future.
Completion Date: 4/19/2021

If a refund is made in relation to this comment please include the mailing date, amount and number of the check for the refund

<u>N/A</u>	_____	_____
Mailing Date	Check Number	Amount of Refund
<u>Kale Pierce</u>		<u>3/21/2023</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Comments, Recommendation, Management Letters, Exceptions, etc., this would be noted in the Steps Implemented Section.